



#### EMPLOYMENT OPPORTUNITY

## Bright Oak Preschool Academy is Now Hiring Substitute Preschool / Early Education Teachers!

Anticipated Start Date: Mid-May 2023\*

*\*Bright Oak Preschool Academy is currently in the construction phase. Our estimated completion date for construction is May 2023, however this is subject to change due to any significant construction delays.*

#### About Bright Oak Preschool Academy

Bright Oak Preschool Academy is an upcoming preschool being built off of Maybank Highway on John's Island, SC. We are a privately held, locally owned school that will serve students from infants (6wks) to Pre-K (5yrs). Our school will embrace a child-centered, project-based curriculum inspired by the Reggio Emilia philosophy and a work environment that fosters collaboration, inclusivity, creativity, and safety. In an effort to support local working parents, we will provide care from 6:30am to 6:30pm year-round with the exception of most federal holidays, including the week between December 25<sup>th</sup> and January 1<sup>st</sup>.

#### Position Overview

Bright Oak substitute teachers will be responsible for the care of young children between the ages of 6 weeks to 5 years. They are expected to help maintain a safe classroom environment where children are actively engaged and encouraged to succeed. In order to meet the needs of our students, teachers must be highly skilled in communicating with both children and adults alike.

#### Position Details

- Sector: Early Learning / Early Childhood Education
- Job Type: Substitute, As-Needed Basis (may be called in last minute)
- Pay Rate: \$14/hr
- Location: 3280 Maybank Hwy, Johns Island, SC
- School Hours: Monday-Friday from 6:30am-6:30pm, Year-Round
- Work Schedule: Dependent on Classroom Assignment (within hours listed above)
- Minimum Education: High School Diploma or Equivalent Required

#### Duties / Key Responsibilities

- Follow and adhere to Bright Oak Preschool Academy's policies and procedures.
- Adhere to DSS guidelines which includes tracking students' transitions amongst other duties.
- Ensure a safe environment and see to the safety of the children during any emergent situation that may arise.

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- Properly maintain a healthy, clean, and orderly classroom environment.

#### **Additional Knowledge, Skills & Experience Required**

- Ability to work well with others (staff, children, and parents) and foster a team environment.
- Must clear a full background check and pass a health screening prior to start date.

#### **Physical Requirements**

- Must be able to safely lift children up to 50 pounds onto a 3ft changing table.
- Must be able to see and hear sufficiently to monitor and maintain control over classrooms of children aged 6 weeks through 5 years old.

**How to Apply:** Please complete Bright Oak Preschool Academy's [Job Application Form](#).

